Board Briefs
Meeting of the East Maine School District 63 Board Of Education

February 1, 2017

The Board of Education approved the following items:

- Minutes of the Regular Business Meeting, January 11, 2017
- Minutes of the Closed Session January 11, 2017 #1 and #2
- Accounts Payable for February 1, 2017 ($688,165.06)
- Fund Balance Report for December 2016 ($50,460,443)
- Gross Payroll ($2,361,962.77) and Board Share Expenditures ($493,107.91) for January 2017
- Payroll Accounts Payable for January 2017 ($1,270,953.68)
- Appointment for Staff at Mark Twain, Melzer, Nelson, Stevenson, and Washington
- Resignation for Staff at Mark Twain
- Retirement for Staff at Melzer and Washington
- Unpaid Leave of Absence for Staff at Gemini
- Destruction of Verbatim Recordings of Closed Session
- Freedom of Information Act Report for January 2017
- Policy Revision - First Reading - Policy 7:270 Administering Medicines to Students
- Donations
- 2017 ESY/ELL Summer School Staffing
- 2017 Ready, Set Kindergarten Summer School Staffing
- 2017 Extended School Year Special Needs Preschool Staffing
- Plumbing Replacement at Melzer School
- Flooring Replacement at Apollo, Mark Twain, Nelson, and Washington

President's Report

President Kaczkowski reported on the following items:

- Attended the 46th Annual ED-RED Legislative Dinner

Upcoming Events and Reminders

- February
  - February 1, Washington Fundraiser at Portillo's, 5:00 – 8:00 p.m.
  - February 7, Apollo McTeacher Night, 8460 W Dempster, Niles, 5:00 – 7:00 p.m.
  - February 16, First Responders Meeting, ESC, 4:00 – 5:00 p.m.
  - February 16, Special Education Parent Workshops: Social Skills, Melzer School Library, 5:30 p.m.
  - February 18, 37th Annual School Law Seminar - Scariano, Himes and Petrarca, McDonald's Hamburger University Oak Brook, 8:00 – 12:30 p.m.
  - February 18, Niles Lights On Afterschool Tile Art Project Unveiling Ceremony, Golf Mill Shopping Center, 12:00 p.m.
  - February 22, Mark Twain McTeacher Night, 7969 N. Milwaukee, Niles, 4:00 – 7:00 p.m.
  - February 25, Nelson PTO Fun Fair, Nelson School, 10:00 – 2:00 p.m.
  - February 28, Nelson Music Concert with Grades 1, 3 and 5, Nelson School, 6:30 p.m.
- March
  - March 1, Board of Education Meeting, Stevenson School, 7:00 p.m.
  - March 3, ED-RED Finance Legislation Meeting, Maine South High School, 1:30 – 3:00 p.m.
  - March 9, Special Education Parent Workshops: Behavior, Melzer School Library, 5:30 p.m.
  - March 9, District PTO Meeting, Gemini Junior High, 6:30 p.m.
  - March 15, North Cook Division Dinner Meeting, Buffalo Grove High School
  - March 24 – 27, NSBA Conference, Denver

Board Member Reports:

Member Zec

- Attended the Nelson McTeacher Night

Member Brook

- Attended the Washington PTO Meeting
- Attended the Washington Fundraiser at Portillo's
- Attended final EMEA Negotiations
- Attended a STEAM curriculum meeting

Member Gluzkin

- Attended the ED-RED Dinner
- Attended the Band-o-Rama at Maine East High School

Member Urban

- Attended the ED-RED Dinner
- Attended the Band-o-Rama at Maine East High School
- Attended several girls basketball games
- Attended Extreme Cheer at Gemini

Superintendent's Report

Dr. Clay reported on the following items:

- Negotiations with the EMEA are wrapping up and we are hopeful to have a contract to present to the board at the March meeting.
- I had the opportunity, along with Janet Specter-Bishop, to participate in the Niles Arts and Culture Master Plan.
- Last Friday, Dr. Schleizer, Dr. LeBlanc, and I presented at the state conference for Illinois Association of School Personnel Administrators on alternative hiring practices, highlighting our use of panel interviews to hire teachers.
- I attended the 46th Annual ED-RED Legislative Dinner.
- Congratulations to our 7th Grade Girls Basketball team for winning their tournament and conference title. We believe this may be the first time since the 1980's.
- One of my unofficial goals from the school board has been to develop a facilities plan. That has been completed and is now on our website. Mr. Shaffer will give you a quick tour of the site.

Presentation – Literature Circles

Literature Circles help students become better readers, improve reading skills, and allows students to experience new genres, authors, and viewpoints. Meetings are held twice a week for 30 minutes with student facilitators leading the meetings. Students will assume different roles including detail detective, summarizer, passage master and timeline coordinator. Units of study range from realistic fiction and biographies to science fiction and author studies.

After reading the books students will complete projects which may include story maps, diorama of symbol analysis, comic strips using Pixton, padlets, or news reports. Several students from Mark Twain presented information and showed two newscast reports to board members.

Presentation – Enrollment Projections – Presented by Dr. Shawn Schleizer, Assistant Superintendent of Human Resources

Calculating Enrollment Projections –

- Methodology
    - Use the September/October enrollment data from the previous school year
    - Push up data from this year's kindergarten through fifth grade
    - Use a three-year average for kindergarten
    - 25:1 Staffing Ratio
    - Historical enrollment data

Enrollment Projections

- Trend for 2016-2017
    - Decreasing Enrollment: Nelson, Twain, Washington
    - Flat Enrollment: (a gain or loss of less than 2% is considered flat enrollment) District, Apollo, Gemini, Melzer, Stevenson
    - Increasing Enrollment: None
- Trend for 2017-2018
    - Increasing Enrollment: Stevenson
    - Flat Enrollment: District, Apollo, Melzer, Nelson, Twain, Washington
    - Decreasing Enrollment: Gemini

Presentation – Gemini Soccer Field Proposal

Information was presented by Douglas Johnson, Jr. Hawks Soccer Club regarding the property east of the school. Mr. Johnson was asked to attend the March board of education meeting with more information.