

Minutes of a Regular Meeting
Of the Board of Education
Of East Maine School District 63
Maine Township, Cook County, Illinois
Wednesday, July 13, 2016
At Dr. Donald C. Stetina Education Service Center
10150 Dee Road, Des Plaines, IL 60016

President Janet Kaczkowski called the meeting to order at 7:00 p.m. with the following Board Members present: Janet Kaczkowski, Alexandra Brook, Walter Gluzkin, Angelo Scarsella, Sheila Urban, and Krystal Zec

Other Attendees: Dr. Scott Clay, Superintendent, Jordi Camps, Executive Director of Business Services, Dr. Charlene Cobb, Assistant Superintendent of Teaching & Learning, Dan Barrie, Director of Operations, Greg Bublitz, Director of Special Services, Janet Spector Bishop, Director of Communications and Community Relations

Audience: Approximately four people attended.

Public Comment: - There was no public comment.

Agenda Item: Approve the Consent Agenda
Summary of Discussion: N/A

Items on the Consent Agenda include:

- Minutes of the Regular Business Meeting, June 2, 2016
- Minutes of the Closed Session June 2, 2016 #1 and #2
- Accounts Payable for July 13, 2016 (\$2,144,931.60)
 - 2015/2016 (1,259,685.09)
 - 2016/2017 (885,246.51)
- Fund Balance Report for October 2015 (\$56,511,849)
- Gross Payroll (\$5,543,410.12) and Board Share Expenditures (\$594,539.29) for June 2016
- Payroll Accounts Payable for June 2016 (\$2,012,386.60)
- FY16 Supervision Stipend Positions
- Appointment for Staff at Apollo, Gemini, Mark Twain, Melzer, Nelson and Stevenson
- Resignation for Staff at Gemini, Nelson and Stevenson
- Destruction of Verbatim Recordings of Closed Session
- Freedom of Information Act Report for June 2016

Motion to approve made by Member Scarsella
Motion seconded by Member Brook

Action: Passed
Roll Call Vote: Yeas: Krystal Zec, Alexandra Brook, Sheila Urban, Walter Gluzkin, Janet Kaczkowski, Angelo Scarsella

Nays: Absent: Tom Simmons

President's Report

President Kaczkowski reported on the following items:
Upcoming Events and Reminders

- August

- August 3, Board Meeting at ESC at 7:00 p.m.
- August 15, Open Houses at Apollo (ice cream social), 5:30 – 6:30 p.m., Mark Twain, 6:00 – 7:00 p.m., and Stevenson, 6:30 – 7:30 p.m.
- August 18, Open Houses at Melzer, 6:00 – 7:00 p.m., and Washington, 6:30 – 7:30
- August 23, Open House at Gemini, 6:00 – 8:00 p.m.
- August 25, Open House at Nelson, 5:30 – 6:30 p.m. (grades K-2), 7:00 – 8:00 p.m. (grades 3-6)
- September
 - September 7, Board Meeting at ESC at 7:00 p.m.
 - September 15, MCYAF 2016 Community Heroes Benefit, Café la Cave, 2777 S. Mannheim Road, Des Plaines, 6:00 – 9:00 p.m.
 - September 22, District PTO meeting at Mark Twain, 6:30 – 8:00 p.m.

Board Member Reports:

Member Brook

- Attended an EMEA Negotiations Session
- Attended the Band and Orchestra Concert that concluded the Summer Band Program at Gemini Jr. High

Member Urban

- Attended the Band and Orchestra Concert that concluded the Summer Band Program at Gemini Jr. High

Superintendent's Report

Dr. Clay reported on the following items:

- Negotiations with the EMEA, our teachers' union, continued through June 7th and then were put on hold for the summer. We will resume in August.
- Summer School and Ready, Set, Kindergarten started this week.
- We continue to prepare for the upcoming school year with hiring, purchasing materials, etc.
- Summer work projects are moving along on schedule.
 - The window replacement project at ECS and Apollo is 98% complete.
 - The carpet replacement project at Washington is nearing completion. The classrooms are done, the hallways are in progress now.
 - The carpet replacement project at Mark Twain is progressing on schedule.
 - The carpet replacement project at Nelson is in the abatement stage, but is on schedule.
- The Summer Reading Program is in progress and Dr. Cobb will give us an update.
 - The Summer Reading Program in coordination with the Niles Public Library is underway. The kick-off was June 26 at Dee Park.
- We are working on developing a One District, One Author program for this fall. Again, Dr. Cobb will give us an update.
 - This program styled after One City, One Book is designed to encourage reading at home while also giving students the opportunity to learn to enjoy reading. The district has chosen one author that will be appropriate for elementary and Jr. High students. The big reveal will take place the last week of September, with every

student receiving a book. The program will last for three and a half weeks culminating with an evening event with the author for both parents and students.

Agenda Item: Recommendation to Adjourn to Closed Session

Summary of Discussion: The Board of Education shall hold a Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.

Motion to approve made by Member Scarsella

Motion seconded by Member Gluzkin

Action: Passed

Roll Call Vote: Yeas: Alexandra Brook, Sheila Urban, Walter Gluzkin, Janet Kaczowski, Angelo Scarsella, Krystal Zec

Nays: Absent: Tom Simmons

Time of Adjournment: 7:19 p.m.

Time of Reconvening: 7:40 p.m.

Agenda Item: Approve Resolution BR01 - 16/17 to Appoint IMRF Authorized Agent

Summary of Discussion: N/A

Motion to approve made by Member Gluzkin

Motion seconded by Member Scarsella

Action: Passed

Roll Call Vote: Yeas: Sheila Urban, Walter Gluzkin, Janet Kaczowski, Angelo Scarsella, Krystal Zec, Alexandra Brook

Nays: Absent: Tom Simmons

Agenda Item: Approve Donations

Summary of Discussion: N/A

Donation of: Supply Materials (Paper, clips, folders, Post its) for use at Gemini Jr. High

Value: \$31.00

Donated by: Office Depot, Niles, IL

Donation of: School/Teacher supplies for use at various schools

Value: 100.00

Donated by: Aleksandra Krzywicka, Niles, IL

Motion to approve made by Member Scarsella

Motion seconded by Member Gluzkin

Action: Passed

Agenda Item: Approve Appointment of Assistant Principal Melzer Preschool

Summary of Discussion: N/A

Motion to approve made by Member Scarsella

Motion seconded by Member Urban

Action: Passed
Roll Call Vote: Yeas: Walter Gluzkin, Janet Kaczkowski, Angelo Scarsella, Krystal Zec, Alexandra Brook, Sheila Urban
Nays: Absent: Tom Simmons

Agenda Item: Approve Resolution BR02 - 16/17 Authorizing a Notice of Remediation
Summary of Discussion: N/A

Motion to approve made by Member Scarsella
Motion seconded by Member Brook

Action: Passed
Roll Call Vote: Yeas: Angelo Scarsella, Krystal Zec, Alexandra Brook, Sheila Urban, Walter Gluzkin, Janet Kaczkowski
Nays: Absent: Tom Simmons

Agenda Item: Approve Fundraising with Office Depot in Niles for Gemini Jr. High School, Nelson School, and Washington School
Summary of Discussion: This is an opportunity for three of our schools to earn cash back (merchandise credit) from Office Depot/OfficeMax for the 2016/2017 school year. The information for parents is on the website and students will receive flyers at the beginning of the school year.

Motion to approve made by Member Urban
Motion seconded by Member Scarsella

Action: Passed
Roll Call Vote: Yeas: Krystal Zec, Alexandra Brook, Sheila Urban, Walter Gluzkin, Janet Kaczkowski, Angelo Scarsella
Nays: Absent: Tom Simmons

Agenda Item: Approve Golf Maine Park District and East Maine School District 63 Intergovernmental Agreement for the 2016-2017 school year
Summary of Discussion: The new agreement will provide afterschool care for both a.m. and p.m. kindergarten students at Apollo, Mark Twain, and Stevenson. Previously, it only provided afternoon care for the a.m. kindergarten students. The program will be housed at all three schools with bus service available.

Motion to approve made by Member Scarsella
Motion seconded by Member Urban

Action: Passed
Roll Call Vote: Yeas: Alexandra Brook, Sheila Urban, Walter Gluzkin, Janet Kaczkowski, Angelo Scarsella, Krystal Zec
Nays: Absent: Tom Simmons

Agenda Item: Approve Waste Disposal and Recycling Services Bid

Summary of Discussion: The bid for waste removal and recycling services was issued on April 25, 2016. Six bid packets were sent out and five were received in time for the opening on May 26, 2016. Flood Brothers was the lowest responsible bidder, and originally awarded the contract at the June 2, 2016 Board Meeting. They subsequently withdrew their proposal. Republic Services was the next lowest responsible bidder and were approved to perform the services for the next school year. They have the option of an additional second and third year contract.

Motion to approve made by Member Scarsella
Motion seconded by Member Gluzkin

Action: Passed
Roll Call Vote: Yeas: Sheila Urban, Walter Gluzkin, Janet Kaczowski, Angelo Scarsella,
Krystal Zec, Alexandra Brook
Nays: Absent: Tom Simmons

Approve Motion to Adjourn


Summary of Discussion: N/A

Motion made by Member Brook
Motion seconded by Member Zec

Action: Passed
Roll Call Vote: Yeas: Walter Gluzkin, Janet Kaczowski, Angelo Scarsella, Krystal Zec,
Alexandra Brook, Sheila Urban
Nays: Absent: Tom Simmons

Time of Adjournment: 7:50 p.m.

Recorded: July 13, 2016
Approved: August 3, 2016


Janet Kaczowski
President, Board of Education


Deborah Piazza
Secretary, Board of Education