

Minutes of a Regular Meeting
Of the Board of Education
Of East Maine School District 63
Maine Township, Cook County, Illinois
Thursday, June 2, 2016
At Dr. Donald C. Stetina Education Service Center
10150 Dee Road, Des Plaines, IL 60016

President Janet Kaczkowski called the meeting to order at 7:00 pm with the following Board Members present: Janet Kaczkowski, Tom Simmons, Alexandra Brook, Walter Gluzkin, Sheila Urban, and Krystal Zec

Other Attendees: Dr. Scott Clay, Superintendent, David Bein, Assistant Superintendent of Business Services and Chief School Business Official, Dr. Charlene Cobb, Assistant Superintendent of Teaching & Learning, Dr. Shawn Schleizer, Assistant Superintendent of Human Resources, Dan Barrie, Director of Operations, Greg Publitz, Director of Special Services, Keith Shaffer, Director of Technology, Janet Spector Bishop, Director of Communications and Community Relations

Audience: Approximately nineteen people attended.

Public Comment:

- Amy Ng, a parent from Melzer School made a comment about the turnover of District 63 staff and appealed the reinstatement of Mr. Zika.
- Shira Walny, a parent from Melzer School read a letter from Melzer parents and students appealing the reinstatement of Mr. Zika. She also presented signatures from forty-four parents requesting the same.

Agenda Item: Approve the Consent Agenda

Summary of Discussion: N/A

Items on the Consent Agenda include:

- Minutes of the Regular Business Meeting, May 4, 2016
- Minutes of the Closed Session May 4, 2016 #1 and #2
- Accounts Payable for June 2, 2016 (\$794,825.38)
- Fund Balance Report for April 2016 (\$58,994,967)
- Gross Payroll (\$2,418,687.22) and Board Share Expenditures (\$489,639.85) for May 2016
- Payroll Accounts Payable for May 2016 (\$1,275,714.75)
- Rates for Part-Time/Occasional Employees
- Appointment for Staff at ESC, Apollo, Gemini, Mark Twain, Melzer, Nelson, Stevenson, and Washington
- Resignation for Staff at Apollo, Gemini, Melzer, Nelson, and Washington
- Destruction of Verbatim Recordings of Closed Session
- Freedom of Information Act Report for May 2016
- Policy Revision - Policy 5:300 Schedules and Employment Year

Motion to approve made by Member Gluzkin

Motion seconded by Member Brook

Action: Passed

Roll Call Vote: Yeas: Krystal Zec, Alexandra Brook, Tom Simmons, Sheila Urban, Walter Gluzkin, Janet Kaczkowski

Nays:

Absent: Angelo Scarsella

President's Report

President Kaczkowski reported on the following items:

- Attended FED-ED Luncheon
- Attended Gemini Spring Play - *Game of Tiaras*
- Attended District PTO Meeting
- Attended District Recognition and Retirement Tea
- Attended Graphic Identity Feedback session
- Attended Wellness Committee meeting
- Attended Gemini Graduation Ceremony

Upcoming Events and Reminders

- June
 - June 6, Summer Reading Program Kick-off, Golf Mill Center Court, 11:00 - 12:00
 - June 10, ED-RED meeting, Maine South, 1:30 - 3:00 p.m.
- July
 - July 13, Board of Education meeting, 7:00 p.m. at ESC

Board Member Reports:

Member Simmons

- Attended Gemini Graduation Ceremony

Member Urban

- Attended Elementary/Junior High Spring Band Concert
- Attended District Recognition and Retirement Tea
- Attended a Field Trip with the Gemini Strings downtown to Chinatown, Cloud Gate, Millennium Park, and Buckingham Fountain
- Attended Gemini Graduation Ceremony
- Attended Nelson's Concert/Art Show
- Attended Stevenson's 6th Grade Promotion Ceremony
- Attended Nelson's Closing Flag Ceremony

Member Gluzkin

- Attended Elementary/Junior High Spring Band Concert
- Attended Gemini's 6th Grade Orientation Night
- Attended Gemini Graduation Ceremony

Member Zec

- Attended Elementary/Junior High Spring Band Concert
- Attended Nelson's Concert/Art Show
- Attended Nelson's Family Fun Night, Title 1 Reading Night
- Attended District Recognition and Retirement Tea
- Attended Gemini Graduation Ceremony

Member Brook

- Attended Elementary/Junior High Spring Band Concert
- Attended Several Contract Negotiations - EMEA

- Attended the Student Discipline Committee Meeting
- Attended District Recognition and Retirement Tea
- Attended Washington End of Year Bash

Superintendent's Report

Dr. Clay reported on the following items:

- It looks like another school year may start without a budget at the state level, since the impasse continues in Springfield.
 - We believe the top priority needs to be a K-12 budget that adequately funds public schools for the upcoming school year. As a school district, we support any and all plans that ensure schools open on time and are adequately funded.
 - I believe that the evidence-based model is the soundest and fairest long-term answer to having an adequate and equitable school funding model in Illinois. It is founded on research-based practices.
 - Everyone is urged to stay engaged with our state senator and state representatives to let them know the consequences of not having a K-12 budget in place.
 - We will continue to monitor the situation to make sure there are no surprises for the board or our community if the unthinkable happens and there still is no K-12 budget by the time school is scheduled to start. Fortunately, we would be able to weather the loss longer than many other districts in the state.
- As for this school year, today was the final day for students. Our staff works one more day before starting their summer vacation.
- Last night was Gemini's graduation.
- Unfortunately, I have missed many of the events that take place in the month of May due to several things happening, including negotiations with the teachers' association. We have had several sessions and are off to a good start. We have not started talking about salaries, which will be a more complicated conversation than usual due to the budget issues at the state level.
- We've also been busy interviewing and selecting leaders for our district. You will be meeting three of them very shortly and voting on their contracts later in the meeting.
- Thank you David Bein for your years of service. As a small token of our appreciation, we have a gift for you from the school board and administration.

Agenda Item: Recommendation to Adjourn to Closed Session

Summary of Discussion: The Board of Education shall hold a Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.

Motion to approve made by Member Simmons

Motion seconded by Member Gluzkin

Action: Passed

Roll Call Vote: Yeas: Alexandra Brook, Tom Simmons, Sheila Urban, Walter Gluzkin, Janet Kaczkowski, Krystal Zec

Nays:

Absent: Angelo Scarsella

Time of Adjournment: 7:24 p.m.

Time of Reconvening: 8:02 p.m.

Agenda Item: Approve Resolution BR23-15/16 To Transfer Interest Earned on the Debt Service Fund to the Education Fund

Summary of Discussion: This is an annual transfer of interest earned on the Debt Service, Operations and Maintenance, Transportation, and Working Cash Funds into the Education Fund.

Motion to approve made by Member Simmons

Motion seconded by Member Gluzkin

Action: Passed

Roll Call Vote: Yeas: Tom Simmons, Sheila Urban, Walter Gluzkin, Janet Kaczkowski, Krystal Zec, Alexandra Brook

Nays:

Absent: Angelo Scarsella

Agenda Item: Approve Resolution BR24-15/16 To Transfer Interest Earned on the Operations and Maintenance Fund to the Education Fund

Summary of Discussion: N/A

Motion to approve made by Member Urban

Motion seconded by Member Simmons

Action: Passed

Roll Call Vote: Yeas: Sheila Urban, Walter Gluzkin, Janet Kaczkowski, Krystal Zec, Alexandra Brook, Tom Simmons

Nays:

Absent: Angelo Scarsella

Agenda Item: Approve Resolution BR25-15/16 To Transfer Interest Earned on the Transportation Fund to the Education Fund

Summary of Discussion: N/A

Motion to approve made by Member Gluzkin

Motion seconded by Member Brook

Action: Passed

Roll Call Vote: Yeas: Walter Gluzkin, Janet Kaczkowski, Krystal Zec, Alexandra Brook, Tom Simmons, Sheila Urban

Nays:

Absent: Angelo Scarsella

Agenda Item: Approve Resolution BR26-15/16 To Transfer Interest Earned on the Working Cash Fund to the Education Fund

Summary of Discussion: N/A

Motion to approve made by Member Urban

Motion seconded by Member Gluzkin

Action: Passed

Roll Call Vote: Yeas: Krystal Zec, Alexandra Brook, Tom Simmons, Sheila Urban, Walter Gluzkin, Janet Kaczowski,

Nays: Absent: Angelo Scarsella

Agenda Item: Approve Resolution BR27-15/16 - To Continue Hazardous Busing 2016-2017 School Year East Maine School District 63

Summary of Discussion: There are no changes to this resolution. Section 29-3 of the School Code requires the Board of Education to annually review its determination and certify to the State Superintendent of Education whether or not the hazardous conditions remain unchanged.

Motion to approve made by Member Simmons

Motion seconded by Member Gluzkin

Action: Passed

Roll Call Vote: Yeas: Alexandra Brook, Tom Simmons, Sheila Urban, Walter Gluzkin, Janet Kaczowski, Krystal Zec

Nays: Absent: Angelo Scarsella

Agenda Item: Approve Resolution BR28-15/16 - East Maine School District 63 Prevailing Wages Resolution 2016-2017 Fiscal Year

Summary of Discussion: Normally, prevailing wages are updated monthly by the Illinois Department of Labor (IDOL), and the May or June rates are used in this mandatory, annual resolution. The IDOL has not updated the rates since July 2015, and with the advice of legal counsel, those rates, as the most recent available, are being included in this resolution. The resolution stipulates and applicable law requires that any more recent rates that are determined will supersede these rates.

Motion to approve made by Member Gluzkin

Motion seconded by Member Brook

Action: Passed

Roll Call Vote: Yeas: Tom Simmons, Sheila Urban, Walter Gluzkin, Janet Kaczowski, Krystal Zec, Alexandra Brook

Nays: Absent: Angelo Scarsella

Agenda Item: Approve Appointment of Melzer School Principal

Summary of Discussion: N/A

Motion to approve made by Member Simmons

Motion seconded by Member Zec

Action: Passed

Roll Call Vote: Yeas: Sheila Urban, Walter Gluzkin, Janet Kaczowski, Krystal Zec, Alexandra Brook, Tom Simmons

Nays: Absent: Angelo Scarsella

Agenda Item: Approve Appointment of Washington School Principal

Summary of Discussion: N/A

Motion to approve made by Member Gluzkin
Motion seconded by Member Brook

Action: Passed
Roll Call Vote: Yeas: Walter Gluzkin, Janet Kaczkowski, Krystal Zec, Alexandra Brook, Tom Simmons, Sheila Urban
Nays: Absent: Angelo Scarsella

Agenda Item: Approve Appointment of Assistant Principal for Apollo School
Summary of Discussion: N/A

Motion to approve made by Member Brook
Motion seconded by Member Zec

Action: Passed
Roll Call Vote: Yeas: Krystal Zec, Alexandra Brook, Tom Simmons, Sheila Urban, Walter Gluzkin, Janet Kaczkowski
Nays: Absent: Angelo Scarsella

Agenda Item: Approve Recommendation to Renew Property/Casualty/Liability and Fiduciary Liability Insurance through the Collective Liability Insurance Cooperative (CLIC)
Summary of Discussion: The District is part of the Collective Liability Insurance Cooperative (CLIC), which is a self-insured cooperative made up of 178 member school districts that pool their insurance needs, as well as their claims, to achieve economies of scale in the insurance marketplace. The premiums paid by each member district cover both the “loss fund” costs, as well as the fixed premium costs for the insurance coverage above and beyond the loss fund.

The CLIC Board of Directors met on May 19, 2016 to recap the prior year, review, and approve the rate renewal information for the coming fiscal year. The market renewal was excellent for CLIC, with property/casualty rates down 5% while property coverage was enhanced in many areas.

The District’s loss ratio over the five-year period used in developing the renewal pricing is flat at 119%, meaning that the cost to cover our claims in the last five years has exceeded our premium cost by 19%. This renewal is almost the same as the cost for the 2014-15 school year, but barring any unusual claims or changes in the market during the next several years, the district should experience declining rates for a time. Due to high flood related claims in 2011-12 and 2012-13, the loss ratio remains high, but as these years expire, the loss ratio will drop and rates should decline with it.

Motion to approve made by Member Simmons
Motion seconded by Member Urban

Action: Passed
Roll Call Vote: Yeas: Alexandra Brook, Tom Simmons, Sheila Urban, Walter Gluzkin, Janet Kaczkowski, and Krystal Zec
Nays: Absent: Angelo Scarsella

Agenda Item: Approve Recommendation to Renew the Collective Liability Insurance Cooperative (CLIC) Workers' Compensation Insurance
Summary of Discussion: N/A

Motion to approve made by Member Urban
Motion seconded by Member Gluzkin

Action: Passed
Roll Call Vote: Yeas: Tom Simmons, Sheila Urban, Walter Gluzkin, Janet Kaczowski, Krystal Zec, and Alexandra Brook
Nays: Absent: Angelo Scarsella

Agenda Item: Approve Additional Flexible Benefit Plan Account and Deposit for Fiscal Year 2015-2016
Summary of Discussion: Part of the Board approved Flexible Benefit Plan for District 63 employees is the ability to have amounts withheld from their paychecks, on a pre-tax basis, in order to lower their actual expenditures for unreimbursed medical or dependent care expenses. The addition deposit of \$11,755 in funds reflects the additional contribution for the 2015-2016 school year.

Motion to approve made by Member Gluzkin
Motion seconded by Member Brook

Action: Passed
Roll Call Vote: Yeas: Sheila Urban, Walter Gluzkin, Janet Kaczowski, Krystal Zec, Alexandra Brook, and Tom Simmons
Nays: Absent: Angelo Scarsella

Agenda Item: Approve Flexible Benefit Plan Account and Deposit for Fiscal Year 2016-2017
Summary of Discussion: The disbursement and deposit of \$102,272 is to fund the District's participation in the Medical/Dependent Care Program administered by Discovery Benefits for fiscal year 2016-17.

Motion to approve made by Member Urban
Motion seconded by Member Brook

Action: Passed
Roll Call Vote: Yeas: Walter Gluzkin, Janet Kaczowski, Krystal Zec, Alexandra Brook, Tom Simmons, and Sheila Urban
Nays: Absent: Angelo Scarsella

Agenda Item: Approve Memorandum of Agreement between District 63 and the Village of Niles
Summary of Discussion: This is an agreement to co-fund a School Based Social Worker that will provide evidence based interventions to any student or family in a Niles School, at the Niles Teen Center and on-site with Niles Family Services. The Social Worker will participate in staff meetings, provide leadership in crisis situations, and provide support in individual and groups as needed.

Motion to approve made by Member Urban
Motion seconded by Member Gluzkin

Action: Passed

Roll Call Vote: Yeas: Krystal Zec, Alexandra Brook, Tom Simmons, Sheila Urban, Walter Gluzkin, Janet Kaczkowski

Nays: Absent: Angelo Scarsella

Agenda Item: Approve Student Behavior Guidelines

Summary of Discussion: This is a yearly requirement to review and recommend any changes to the discipline guidelines. The 2016-2017 guidelines align with Board policy and procedures regarding Student Behavior. These behavior guidelines will be incorporated into the student handbook for the 2016-2017 school year.

Motion to approve made by Member Urban

Motion seconded by Member Brook

Action: Passed

Roll Call Vote: Yeas: Alexandra Brook, Tom Simmons, Sheila Urban, Walter Gluzkin, Janet Kaczkowski, Krystal Zec

Nays: Absent: Angelo Scarsella

Agenda Item: Approve Gemini Jr. High Spring Break Trip to Washington D.C. /New York during spring break of 2017

Summary of Discussion: Costa Rica has been the destination for the last several student trips. For this next trip, it was requested by several parents that the students stay in the United States. Future plans would include international travel one year, with domestic the next. Explore America is again being recommended as the tour consultant as they offer a full-time tour director, training and support, 24-hour emergency services, day to day planning and resources.

Motion to approve made by Member Gluzkin

Motion seconded by Member Brook

Action: Passed

Roll Call Vote: Yeas: Tom Simmons, Sheila Urban, Walter Gluzkin, Janet Kaczkowski, Krystal Zec, Alexandra Brook

Nays: Absent: Angelo Scarsella

Agenda Item: Approve Waste Disposal and Recycling Services Bid

Summary of Discussion: This was a basic bid with Flood Brothers Disposal/Recycling Services coming in with the lowest bid. They are contracted through the 2018-2019 school year.

Motion to approve made by Member Brook

Motion seconded by Member Gluzkin

Action: Passed

Roll Call Vote: Yeas: Sheila Urban, Walter Gluzkin, Janet Kaczkowski, Krystal Zec, Alexandra Brook, Tom Simmons

Nays: Absent: Angelo Scarsella

Agenda Item: Approve Asbestos Abatement Revision at Mark Twain, Nelson and Washington Schools

Summary of Discussion: It is being recommended that the district terminate the bid awarded to Midwest Construction Services on April 6, 2016 and award the contract to the next lowest bidder, Valor Technologies, Inc. in the amount of \$349,650.00. Midwest Construction Services is requiring the District to have our buildings accessible 24/7, and to have a project manager from RCM Environmental Services for the same period. This violates local ordinances that only allow construction work to be performed from the hours of 7:00 am - 7:30 pm Monday through Friday, and 7:00 am - 5:00 pm on Saturdays. The District also does not operate three shifts of custodians, during the week or on weekends. The additional cost of having an environmental project manager from RCM would exceed the difference in the cost of the two bids.

Motion to approve made by Member Gluzkin
Motion seconded by Member Urban

Action: Passed
Roll Call Vote: Yeas: Walter Gluzkin, Janet Kaczkowski, Krystal Zec, Alexandra Brook, Tom Simmons, Sheila Urban

Nays: Absent: Angelo Scarsella

Agenda Item: Recommendation to Adjourn to Closed Session

Summary of Discussion: The Board of Education shall hold a Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, collective bargaining matters, matters related to individual students, and/or the setting of a price for sale or lease of property owned by the school district.

Motion to approve made by Member Urban
Motion seconded by Member Gluzkin

Action: Passed
Roll Call Vote: Yeas: Krystal Zec, Alexandra Brook, Tom Simmons, Sheila Urban, Walter Gluzkin, Janet Kaczkowski

Nays: Absent: Angelo Scarsella

Time of Adjournment: 8:32 p.m.
Time of Reconvening: 10:06 p.m.

Approve Motion to Adjourn

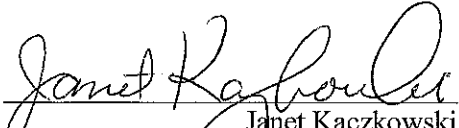
Summary of Discussion: N/A

Motion made by Member Urban
Motion seconded by Member Zec

Action: Passed

Time of Adjournment: 10:06 p.m.

Recorded: June 2, 2016
Approved: July 13, 2016


Janet Kaczowski
President, Board of Education


Deborah Piazza
Secretary, Board of Education