



EAST MAINE SCHOOL DISTRICT 63

List of documents or categories of records that the District shall immediately disclose upon request.

- Agreements, contracts, and leases
- Appraisal reports
- Bid tabulations
- Board of Education meeting materials:
 - Notice of Board meetings
 - Agendas
 - Minutes
 - Documentation considered at each Board meeting
- Building improvements and projects
- Correspondence (non-exempt)
- Curriculum guides and educational materials
- Election records
- Employment contracts:
 - EMCMA, EMEA, EMESPA, and EMTAA Union contracts
 - Administrative contracts
- Federal and state grants
- Financial records
 - Annual budgets
 - Annual financial reports
 - Accounts payable and purchasing records
 - Bond records
 - Insurance records
 - Payroll records
- Health and Safety records
 - Asbestos Hazard Emergency Notification Act (AHERA) records
 - Water testing results
- Institutional publications including newsletters, brochures, and other general printed materials
- Inventory reports